

# Pleasant Valley County Water District FY 24/25 Proposed Budget

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		G/L Account	FY 23/24 Adopted Budget	FY 23/24 Projected Ending	FY 24/25 Proposed Budget
	Operating Revenues				
1	Water Revenues	3000.1	\$ 6,316,500	\$ 4,804,600	\$ 5,986,500
	Total Operating Revenue		6,316,500	4,804,600	5,986,500
	<u>Operating Expenses</u> Cost of Water				
2	Water Purchases	4010	4,556,200	3,989,900	4,183,100
3	Water Pumping Costs	4020	633,900	248,900	291,800
4	Water Transportation/Distribution	4030	61,400	71,200	74,800
5	Repair & Maintenance	4040	64,200	4,100	67,400
6	Other Distribution Costs	4050	42,800	65,600	44,900
	Total Cost of Water		5,358,500	4,379,700	4,662,000
	Salaries & Benefits				
7	Salaries	5010	419,600	401,700	432,000
8	Payroll Taxes	5020	32,100	28,700	33,200
9	Worker's Compensation	5030	8,700	8,800	9,000
10	Medical Insurance	5040	62,700	61,100	66,900
11	Retirement Contributions	5050	66,900	58,300	75,800
12	Education & Training	5060	2,100	-	2,200
	Total Salaries & Benefits		592,100	558,600	619,100
	Administrative Expenses				
13	Bank Charges	6010	1,280	1,130	1,340
14	Contract Labor	6020	3,210	-	3,370
15	Dues & Subscription	6040	23,000	22,800	24,200
16	Election Expenses	6050	2,140	-	2,250
17	Insurance	6060	29,600	28,600	31,500
18	Legal & Professional	6070	500,000	248,600	500,000
19	Memberships	6080	14,980	11,980	15,730
20	Miscellaneous Expenses	6090	9,630	160	10,110
21	Office expenses	6100	9,630	10,580	11,100
22	Office Supplies	6110	6,420	2,750	6,740
23	Postage	6120	1,600	2,028	2,130
24	Printing	6130	1,070	350	1,120
25	Publication	6140	4,660	5,400	5,670
26	Rent & Leasing	6150	2,140	880	2,250



# Pleasant Valley County Water District FY 24/25 Proposed Budget

	100 1 0 V	G/L Account	FY 23/24 Adopted Budget	FY 23/24 Projected Ending	FY 24/25 Proposed Budget
27	Repair & Maintenance	6160	14,980	5,340	15,730
28	Security	6170	2,140	860	2,250
29	Telephone & Internet	6180	9,630	3,960	10,110
30	Travel	6190	1,070	-	1,120
31	Utilities	6200	8,500	7,730	8,100
	Total Administrative Expenses		645,680	353,147	654,820
	Total Operating Expenses		6,596,280	5,291,447	5,935,920
	Other Revenues				
32	Property Tax Revenue	9100	400,000	389,900	400,000
33	Late Charges	3000.2	20,000	9,670	12,000
34	Interest Income	9110	14,570	27,100	27,100
35	Other Income	9120	10,000	17,600	15,000
	Total Other Revenues	-	444,570	444,270	454,100
36 37	<u>Other Expenses</u> (Gain)/Loss on Disposal Other Expenses	9300 9400	- 5,000	-	- 5,000
	Total Other Expenses		5,000	-	5,000
	Net Income/(Loss) Before Capital		159,790	(42,577)	499,680
	Capital Improvement/Acquisition Grant Proceeds	3500	_	264,928	_
38	Capital Acquisition	9230	(206,000)	(264,928)	(228,960)
50		9230			
	Net Income/(Loss)		\$ (46,210)	\$ (42,577) \$	270,720
		-	Cash & Investme Cash & Investme		
			ded Reserves (1 er Recommende	Target Date 6/: <u>\$</u> ed Reserves \$	

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## PLEASANT VALLEY COUNTY WATER DISTRICT BUDGET DETAIL FY 24/25 BUDGET

Description:	Operating Water Revenues			
Account Name:	Water Revenues			
Account Number:	3000.1			
Budget Line Item:	1			
23/24 Budget	6,316,500			
Actual through 3/15/2024	3,203,070 50.7096%			
23/24 Projected Ending	4,804,600			
24/25 Proposed Budget	5,986,516 Adds cost per AF plus month meter revenues			

#### COMMENTS:

Budgeted water sale in acre feet Cost per ac/ft	\$ 13081 395.30	
Total Water Sales Revenue for FY 25	-	\$ 5,170,900.00
Monthly Rate Per Meter Number of meters	\$ 395.30 103 _	
Total Fixed Revenue for FY 25	_	\$ 488,590.80
United Water Pass through Revenues \$25/acft	\$ 327,025.00	\$ 327,025.00

Total revenue

\$ 5,986,516

Description: Account Name: Account Number: Budget Line Item:	Cost of Water Water Purchases 4010 2	
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	4,556,200 2,659,908 3,989,900 4,183,100 Calculated below	58.3800%

### COMMENTS:

Water sources and costs are projected to be as follows

Source	Acre Feet	Rate	Total	% of Supply	% of Expense
Regular Conejo Creek	4,289 \$	207.76	\$ 891,082.64	32.79%	21.30%
Camarosa Recycled Cam San	500 \$	744.44	\$ 372,220.00	3.82%	8.90%
Camrosa RW CWRF	392 \$	207.76	\$ 81,441.92	3.00%	1.95%
Oxnard	300 \$	536.37	\$ 160,911.00	2.29%	3.85%
Santa Clara Surface Water	5,000 \$	305.32	\$ 1,526,600.00	38.22%	36.49%
Ground Water Groundwater Zone A Groundwater Zone B Fox Canyon GMA Water Purchase Surchage UWCD UWCD Minimum Fixed Cost per year \$26000 x 12	2,600 \$ \$ \$ \$	135.07 135.25 70.00 10.00	\$ 351,650.00 \$ 182,000.00	19.88% 100.00%	27.51% 100.00%
Total	13081		\$ 4,183,100.00		
Devine of 5, 47, 00 Dete Ottudu (Duele stad Americant for EV. 05 year atu	4.5		cost per ac/ft bler	nded	\$ 319.78

Source: 5.17.23 Rate Study (Projected Amount for FY 25 per study)

Ground water breakdown					
UWCD	\$	280.32			
GMA	\$	70.00			
Basic Cost	\$	350.32			
Estimated Electrical Cost	\$	80.00			

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Estimated cost	\$ 430.32
Rounded	\$ 430.00

#### United Water Conservation District SW charges are as follows

Groundwater Zone A	\$ 135.07
Groundwater Zone B	\$ 135.25
Water Purchase Surcharge	\$ 10.00
O&M Rate	\$ 25.00
Surface water	\$ 305.32

\$12.67 cc	What is this for??
45.43 Cam san	What is this for??

Description: Account Name: Account Number: Budget Line Item:	Cost of Water Water pumping costs 4020 3		
23/24 Budget	\$	633,900.00	
Actual through 3/15/2024	\$	165,924.73	
23/24 Projected Ending	\$	248,900.00	
24/25 Proposed Budget	\$	291,800.00	Calculated below
COMMENTS:			
The district has 11 well pumps: Estimated electricity cost based on 6877 acre feet at \$80 per acre f	eet.		Was 9150 in V7 budget
2600 x \$80	\$	208,000.00	9424
The district also pays for electricity charges separately to Camrosa 4654 x \$18	\$ \$	83,772.00 291,800.00	-

Description:	Cost of Water
Account Name:	Water transportation/distribution
Account Number:	4030
Budget Line Item:	4
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	<ul> <li>\$ 61,400.00</li> <li>\$ 47,460.85</li> <li>\$ 71,200.00</li> <li>\$ 74,800.00 FY 24 plus inflation</li> </ul>

### **COMMENTS:**

Lateral pump - Utilities

Total

74,800.00 \$ 74,800.00 \$

Source: CY projected ending balance, plus inflation per Rate Study

Beschption					
Account Name:	Repair and Maintenance				
Account Number:	4040 5				
Budget Line Item:					
23/24 Budget	\$	64,200			
Actual through 3/15/2024	\$	2,707			
23/24 Projected Ending	\$	4,100			
24/25 Proposed Budget	\$	67,400	Calculated below		

### COMMENTS:

**Description:** 

The district has 11 wells and we are budgeting \$4,494 for routine maintenance of the well and another \$17,976 for other water distribution infrastructure

Routine well maintenace (11 sites) Other water distribution infrastructure	11 3	\$ \$	49,434 17,976	\$ 4,494.00 New projected cost with 5% general assumption 17976 New projected cost with 5% general assumption
Budgeted expenses		\$	67,410	

Cost of Water

Source: 5.17.23 Rate Study (Projected Amount for FY 25 per study)

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Description: Account Name: Account Number: Budget Line Item: Cost of Water Other distribution costs 4050 6

23/24 Budget	\$ 42,800.00
Actual through 3/15/2024	\$ 53,612.14 Current year has several large meter repairs driving up ending balance
23/24 Projected Ending	\$ 65,600.00
24/25 Proposed Budget	\$ 44,900.00 FY 24 budget plus inflation

#### COMMENTS:

Various water distribution related costs

Water testing and sample Small Tools and supplies Maintenance Truck Expenses SMP monitoring SCADA charges Recycle water O&M

Total

\$ 44,900.00

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Description:	Salaries and Benefits
Account Name:	Education and training
Account Number:	5060
Budget Line Item:	12
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	2,100 0 2,200 FY 24 budget plus inflation
COMMENTS:	
Education, seminars, and training for the employees and board memmber.	\$ 2,200

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Description: Account Name:	General and Administration Bank charges				
Account Number:	6010				
Budget Line Item:	13				
23/24 Budget	\$	1,280.00			
Actual through 3/15/2024	\$	750.00			
23/24 Projected Ending	\$	1,130.00			
24/25 Proposed Budget	\$	1,340.00 FY 24 plus inflation			

#### COMMENTS:

Various charges imposed by banks and financial institutions 107\*12 plus 5 % General assumption

\$ 1,340.00

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Description:	General and Administration		
Account Name:	Contract labor		
Account Number:	6020		
Budget Line Item:	14		
23/24 Budget	\$	3,210	FY 24 plus inflation
Actual through 3/15/2024	\$	-	
23/24 Projected Ending	\$	-	
24/25 Proposed Budget	\$	3,370	

### COMMENTS:

Outside labor and temp help as and when needed	\$ 3,370

Description:	General and Administration Dues and Subscription				
Account Name:					
Account Number:	6040				
Budget Line Item:	15				
23/24 Budget	\$	23,000			
Actual through 3/15/2024	\$	21,558			
23/24 Projected Ending	\$	22,800			
24/25 Proposed Budget	\$	24,200 Calculated Below			
COMMENTS:					
LAFCO	\$	3,800			
Muni Billing Annual DMV, County, Environmental agencies, Secretary of States etc.	\$ \$	15,000 5,400			
Diviv, County, Environmental agencies, Secretary of States etc.	\$ \$	24,200			

Source: Prior year actuals. Note, the rate study has \$6,410 for this account, should adjust rate study

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Description:	General and Administration
Account Name:	Election expenses
Account Number:	6050
Budget Line Item:	16
23/24 Budget	\$ 2,140
Actual through 3/15/2024	\$ -
23/24 Projected Ending	\$ -
24/25 Proposed Budget	\$ 2,250 FY 24 plus inflation

### COMMENTS:

Budgeted	\$ 2,250

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Description:		d Administration
Account Name: Account Number:	Insurance	e 6060
Budget Line Item:		17
23/24 Budget	\$	29,600
Actual through 3/15/2024	\$	28,565
23/24 Projected Ending	\$	28,600
24/25 Proposed Budget	\$	31,500 PY actuals + Insurance Assumption Increase
COMMENTS:		
Auto and general liability insurance - actual payments	\$	31,500

Source: Prior year actuals plus 5% increase, note rate study only has \$23,594, using 10% projection

Description: Account Name:	General and Administration Legal and Professional		
Account Number:			
Budget Line Item:		18	
23/24 Budget	\$	500,000	
Actual through 3/15/2024	\$	165,750	
23/24 Projected Ending	\$ \$	248,600	
		,	
24/25 Proposed Budget	\$	500,000	Calculated below
COMMENTS:			
Professional Fees Audit support GASB 75	\$	1,500	
Professional Fees - Payroll	\$	1,600	
Professional Fees - Audit	\$	20,000	
Professional Fees - Computer consulting	\$	2,000	
Professional Fees - Legal	\$	200,000	
Professional Fees - Accounting	\$	40,000	
Professional Fees - Engineering consulting	\$ \$	30,000	
Professional Fees - Independent Consultant		20,000	
Professional Fees -Amount to get to the rate study(FY25 Amount)	\$	184,900	-
Total	\$	500,000	

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Description:	General and Administration	
Account Name:	Membership	
Account Number:	6080	
Budget Line Item:	19	
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	<ul> <li>\$ 14,980</li> <li>\$ 11,980</li> <li>\$ 11,980</li> <li>\$ 15,730 Calculated below</li> </ul>	

### COMMENTS:

ACWA	\$ 10,635
Association of water agencies of ventura	\$ 1,500
Amount to get to rate study (FY25 amount)	\$ 3,594 Remainder
Membership fees to various water related organizations	\$ 15,729

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Description: Account Name: Account Number: Budget Line Item:	General and Admi Miscellaneous exp		n
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	9,630 104 160 10,110	FY 24 budget plus inflation
COMMENTS:			
Any expenses not budgeted anywhere and trivial in nature	\$	10,110	

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Description:	General and Administration		
Account Name:	Office Expenses		
Account Number:	6100		
Budget Line Item:	21		
23/24 Budget	\$ 9,63	30	
Actual through 3/15/2024	\$ 7,32	28	
23/24 Projected Ending	\$ 10,58	80	
24/25 Proposed Budget	\$ 11,10	00 FY 24 actuals plus inflation	

11,100

#### COMMENTS:

Bottled water, coffee, restroom supplies,	
etc	\$

Source: Actuals plus inflation of 5% from rate study

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Description:	General and Administration Office Supplies 6110		
Account Name:			
Account Number:			
Budget Line Item:	22		
23/24 Budget	\$	6,420	
Actual through 3/15/2024	\$	1,831	
23/24 Projected Ending	\$	2,750	
24/25 Proposed Budget	\$	6,740 FY 24 budget plus inflation	

### COMMENTS:

Printer & fax cartridges, copy paper, checks,	
printers, monitors, office furniture, computer supplies etc.	\$ 6,740

Description: Account Name: Account Number: Budget Line Item:	General ar Postage	nd Administration 6120 23
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$ \$	1,600 1,352 2,028 2,130 PY Actuals with 5% inflation factor
COMMENTS: Budgeted amount	\$	2,130

Source: Actuals plus inflation of 5% from rate study

Description: Account Name: Account Number: Budget Line Item:	Gene Printi		dministration
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	1,070 233 350 1,120	FY 24 plus inflation
COMMENTS:			
Budgeted amount	\$	1,120	

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Description: Account Name: Account Number: Budget Line Item:	General a Publicat	nd Administration ion 6140 25
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	4,660 3,600 5,400 5,670 Calculated below

#### COMMENTS:

Webhosting \$355 X 12	\$ 4,473 PY cost with 5% inflation factor
Print media	\$ 1,200
Publication on print media and website	\$ 5,673

Source: Actuals plus inflation of 5% from rate study

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Description:	General and Administ		Administrative
Account Name:	Rent	and lea	sing
Account Number:		6150	
Budget Line Item:		26	
23/24 Budget	\$	2,140	
Actual through 3/15/2024	\$	585	
23/24 Projected Ending	\$	880	
24/25 Proposed Budget	\$	2,250	FY 24 plus inflation
COMMENTS:			
Lease easement	5% \$	1,124	\$ 1,070
Equipment leases	5% <u>\$</u>	1,124	\$ 1,070
Total	\$	2,247	

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	istrative			
	Repairs	s and mainte	enance	
		6160		
		27		
	¢	44.000		
		14,980		
	\$	3,558		
	\$	5,340		
	\$	15,730	FY 24 budget plus inflation	
5%	\$	7,865	\$ 7,490	
5%	\$	7,865	\$ 7,490	
		Repairs \$ \$ \$ \$ \$	27 \$ 14,980 \$ 3,558 \$ 5,340 \$ 15,730 5% \$ 7,865	

Total

\$

15,729

Source: 5.17.23 Rate Study (Projected Amount for FY 25 per study)

Description: Account Name: Account Number: Budget Line Item:	Gene Secu		
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	2,140 576 860 2,250	FY 24 budget plus inflation
COMMENTS: Building security services	5.00% \$	2,247	\$ 2,140

Source: 5.17.23 Rate Study (Projected Amount for FY 25 per study)

Description:	General and Administrative
Account Name:	Telephone/internet
Account Number:	6180
Budget Line Item:	29
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	<ul> <li>\$ 9,630</li> <li>\$ 2,638</li> <li>\$ 3,960</li> <li>\$ 10,110 Calculated below</li> </ul>

#### COMMENTS:

	Monthly (	Cost		
Cell phone	\$	99.81	\$ 1,198	updated monthly as of March 2024
Landline/Internet	\$	228.90	\$ 2,747	updated monthly as of March 2024
			\$ -	
District's land line, mobile phones and intern	et services		\$ 3,945	
Other Equipment			\$ 4,000	
Additional inflation to get to rate study (FY 2	5 projection)		\$ 2,167	
Rounded			\$ 10,112	

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Description:	General and A		d Administrative
Account Name:	Trav	vel	
Account Number:		6190	)
Budget Line Item:		30	)
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	1,070 - - 1,120	
COMMENTS:			
Mileage reimbursement and trave	5% <u>\$</u>	1,124	<b>\$</b> 1,070

Description: Account Name: Account Number: Budget Line Item:	General and Administrative Utilities 6200 31		
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	8,500 4,887 7,730 8,100 FY 24 actuals plus 5% inflation	
COMMENTS: Utility charges for the District Offices PY Actual Plus Inflation	\$	8,100	

Note: Rate study only has \$7166, should be increased

Non Operating Revenue Property tax revenue 9100 32

23/24 Budget	\$ 400,000
Actual through 3/15/2024	\$ 233,117
Prior Year Actuals - April-June	\$ 156,781
23/24 Projected Ending	\$ 389,900
24/25 Proposed Budget	\$ 400,000 PY Budget

#### COMMENTS:

**Description:** 

**Account Name:** 

**Account Number:** 

**Budget Line Item:** 

Total property tax revenue and RDA passthrough from County

\$ 400,000

Note: based on PY budget.

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Description:	Non operating revenue			
Account Name:	Late charges			
Account Number:	3000.2			
Budget Line Item:	33			
23/24 Budget	\$ 20,000			
Actual through 3/15/2024	\$ 6,447			
23/24 Projected Ending	\$ 9,670			
24/25 Proposed Budget	\$ 12,000 Assumes \$1,000 per month			
COMMENTS:				
Late charges (\$1000*12)	\$ 12,000			

Source: Eide Bailly assumptions

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Non operating revenue		
Interest	t income	
	9110	
	34	
\$	14,570	
\$	18,039	
\$	27,100	
\$	27,100 FY 24 projected ending balance	
	Interes \$ \$ \$	

Bank interest and interest from County

\$ 27,100

Source: Current year projected ending

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Description: Account Name: Account Number: Budget Line Item:	Non operating reve Other income	enue 9120 35
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	10,000 17,608 17,600 15,000 Calculated below

#### COMMENTS:

Voltus - Energy Curtailment Program	\$2,500 * 4	\$	6,360 est. based on recent activity
Revolon Drainage Corp - Mgmt fees	\$720/month	\$	8,640
Other non-operating income		\$	
Other income		\$	15,000
		-	

Description: Account Name: Account Number:	Non operating expenses (Gain) Loss on disposal of assets 9300		
Budget Line Item:	36		
23/24 Budget Actual through 3/15/2024	0	Generally not budgeted	
23/24 Projected Ending 24/25 Proposed Budget	0 0		
COMMENTS:			
Generally not significant and not a cashflows item	0		

Description: Account Name:	Non Operating expenses Other expenses	i	
Account Number:		9400	
Budget Line Item:		37	
23/24 Budget Actual through 3/15/2024 23/24 Projected Ending 24/25 Proposed Budget	\$ \$ \$	5,000 - - 5,000	(included account # 6300,9140 and 9000)
COMMENTS:			
Other non-operating expenses including penalties ets	\$	5,000	

Description:	Capital expen		
Account Name:	Capital acquis		
Account Number:			
Budget Line Item:		38	
23/24 Budget	\$	(206,000)	
Actual through 3/15/2024	\$	(264,928)	
23/24 Projected Ending	\$	(264,928)	
24/25 Proposed Budget	\$	(228,960)	Per Rate study capital projections
COMMENTS: List of items to budget for 2020/2021			
Motor Purchases or Rebuilds when necessary Well 1 Rehab a 2nd well will be identified through Edison Efficiency Testing Various capital items			
	\$	(228,960)	